

New Sponsor Training

The Child and Adult Care Food Program staff will be presenting new sponsor training throughout the year for those organizations expressing an interest in participating on the program. Contracts and Applications must be received at a training session.

All training sessions will be held in Indianapolis at the **Indiana Government Center South, Conference Room 19.** Participants must register at least 7 days prior to the workshop. All visitors must enter at the 302 West Washington Street entrance and must present photo ID.

Please limit attendees to two per organization.

New Sponsor Training is scheduled for:

DAY	DATE	TIME (EASTERN TIME)
Wednesday	January 23, 2013	9:00 a.m. – 1:00 p.m.
Tuesday	June 11, 2013	9:00 a.m. – 1:00 p.m.
Thursday	October 17, 2013	9:00 a.m. – 1:00 p.m.

New Sponsor WebEx training will be conducted in April and August 2013. Information for these electronic trainings can be found on the CACFP web page: www.doe.in.gov/cacfp.

Topics covered will include institution eligibility, the CNP Agreement, basic record keeping requirements, and meal pattern requirements. **Attendance at a new sponsor training is mandatory for participation.** Once the on-line registration is closed for a workshop, no further reservations will be available on-line or via e-mail or telephone.

Please register on-line at <http://mustang.doe.in.gov/dg/food/13-Sponsor-Reg.cfm>